

Non Payment of Relocation Due to Lack of U.S. Residency (URA Only)

Grantee Name _____ Sponsor/CHDO _____

Name and Address of Project: _____

Project Description:

Circle Funding: HOME, CDBG, HOPWA, SHP, NSP, CDBG-R, Pub. Housing, Sec 202/811

Issue: Whether household members are in the U.S. legally and eligible for URA relocation.

Name and Address of Person Not Being Paid: _____

Criteria Being Applied: PL 105-117; URA 49 CFR 24.208; Definition at 49 CFR 24.2 Aliens Not Lawfully in the U.S.; 42 USC 4605 Also see FHWA Questions and Answers 105-117

Take the following actions and review supporting documents in making your final determination

1. Determine if legal residency certification was requested within 30 days and the head of the household informed of the consequences of not providing the certification.
2. If the certification of legal residence was not accepted, what facts support this determination i.e., memo from staff or consultant stating reason(s) why documents cannot be accepted?
3. Review wording of GIN and NOE. Did they cite Federal legal residency requirements?
4. Review file documents to determine if they support or do not support U.S. legal residence, i.e., immigration cards, birth certificates, citizenship, consular cards, SSI benefits, intake form.
5. Determine if INS was contacted? If so, review the result.
6. Determine if anyone in household is a legal resident of the U.S. If yes, consider whether an exemption applies and anyone in the household is eligible for relocation assistance.

Determination/Rationale for Determination of U.S. Residency and Eligibility for URA Relocation

Authorized Officials Signature

AUTHORIZED OFFICIAL's NAME AND TITLE

Date of Determination:

Attach documents that support conclusion: Letters or other correspondence requesting legal residency document and deadline for providing evidence, memo from staff or consultant regarding any response to letters, INS or other documents supporting legal residence or lack of legal residence, copies of GIN and NOE.